

ORIGINAL

**GOVERNMENT OF PUDUCHERRY**

**DIRECTORATE OF COLLEGIATE  
AND  
TECHNICAL EDUCATION**

**MEMORANDUM OF  
ASSOCIATION**

**&**

**ARTICLES OF  
ASSOCIATION**

**OF**

**PONDICHERRY SOCIETY  
FOR HIGHER EDUCATION**

GOVERNMENT OF PONDICHERRY  
ABSTRACT

Education - Amalgamation of Union Territory of Pondicherry Arts, Science and Technology Colleges Society, Pondicherry and Union Territory of Pondicherry Colleges of Education Society, Pondicherry - Naming of Society as PONDICHERRY SOCIETY FOR HIGHER EDUCATION, PONDICHERRY - Orders - Issued

CHIEF SECRETARIAT (EDUCATION)

G.O.Ms.No.: 128

Pondicherry, dt.: 28-10-2005

ORDER:

The following notification shall be published in the next extraordinary issue of the Official Gazette, namely:

NOTIFICATION

The Lieutenant - Governor, Pondicherry is pleased to accord approval for the amalgamation of the following registered Societies namely "Union Territory of Pondicherry Arts, Science and Technology Colleges Society, Pondicherry" and "Union Territory of Pondicherry Colleges of Education Society, Pondicherry" into one and renamed as "PONDICHERRY SOCIETY FOR HIGHER EDUCATION, PONDICHERRY" with immediate effect.

Memorandum of Association of Pondicherry Society for Higher Education (PONSHE) is appended to this G.O. as Annexure-I.

Rules & Regulations by name "Pondicherry Society for Higher Education Rules and Regulations, 2005" is appended to this G.O. as Annexure - II.

// By order of the Lieutenant - Governor //

(B.V. SELVARAJ)

DEVELOPMENT COMMISSIONER - CUM -  
SECRETARY TO GOVERNMENT (EDUCATION)

To  
The Director of Stationery & Printing, Pondicherry.  
- for publication in the Gazette and to send 100 copies of the same to this Secretariat.

Copy to:- 1. The Chief Secretary to Government, Pondicherry. 2. All Secretaries to Government / Secretary to Lt. Governor, Pondicherry. 3. The Private Secretary to Lt. Governor, Pondicherry. 4. The Private Secretary to Chief Minister, Pondicherry. 5. The Private Secretary to Speaker, Pondicherry. 6. The Senior P.A. to Deputy Speaker, Pondicherry. 7. The Private Secretary to all Ministers, Pondicherry. 8. All Secretariat Departments / Heads of Departments. 9. The Regional Administrator, Karaikal / Mahe / Yanam. 10. The Director of Collegiate & Technical Education, Pondicherry. 11. The Director of Accounts & Treasuries, Pondicherry. 12. The Deputy Director of Accounts & Treasuries, Karaikal / Mahe / Yanam. 13. C.R.B. / G.O. file.

ANNEXURE - I

MEMORANDUM OF ASSOCIATION OF THE PONDICHERRY SOCIETY FOR HIGHER EDUCATION

1. NAME: -

The name of society shall be "THE PONDICHERRY SOCIETY FOR HIGHER EDUCATION" (PONSHE), Puducherry

2. ADDRESS: -

PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE), PIPMATE Complex, Lawspet, Puducherry - 605 008.

3. DEFINITIONS: -

In this Memorandum and the rules and the regulations made there under, unless the context otherwise requires: -

- a. "Act" means the Societies Registration Act, 1860 (Central Act, 21 of 1860) as in force in the Union Territory of Puducherry.
- b. "Chairman" means the Chairman of the Governing Body of the Society/Chairman of the Advisory Committee of the College, as the case may be.
- c. "College" means any of the Arts, Science and Technology Colleges and Colleges of Teacher Education set up by the Society.
- d. "Governing Body" means the Governing Body of the Society.
- e. "Meeting" means the meeting of the Governing Body and the Committees.
- f. "Member" means member of the Governing Body/ member of the Advisory Committee.
- g. "Member Secretary" means member Secretary of the Governing Body/ member Secretary of the Advisory Committee, as the case may be.
- h. "Society" means the Pondicherry Society for Higher Education (PONSHE).
- i. "Advisory Committee" means the Committee of each College administrated by the Society.
- j. "Government" means the Administrator of Union Territory of Puducherry appointed by the President under article 239 of the Constitution.
- k. "Union Territory" means the Union Territory of Puducherry.
- l. "Year" means the financial year followed by the Government.

4. OBJECTS:-

- 1. To start and Administer Colleges to impart teaching in Arts, Science and Technology and Teacher Education.
- 2. To impart Education in Diploma, Under Graduate, Post Graduate and Research Courses in different subjects so as to administer a high standard of Education.

3. To provide all types of in-service programmes for Teachers and Students and to provide a Forum for Research and Training in all fields of Higher Education.

#### 5. FUNCTIONS OF SOCIETY: -

With a view to promote all the objects specified above, the Society may

1. Establish, maintain, carry on the Administration and the Management of Arts, Science and Technology Colleges and Colleges of Teacher Education in the Union Territory of Puducherry.
2. Provide Diploma (Regular / Evening), Under Graduate and Post Graduate Degree Courses in Arts, Science and Technology and Teacher Education and Research Degrees in all or any of the Branches of Arts, Science and Technology or Teacher Education and other allied areas for further advancement of learning and dissemination of knowledge in such branches.
3. Exchange information and expertise with other Institutions, Associations and Organizations in India in the field of Higher Education.
4. Conduct experiment in new and innovative methods of Education in order to arrive at satisfactory / enhanced standards of such Education.
5. Prescribe Courses and Curricula for Pre-service and in-service programme.
6. Make arrangements to start courses in accordance with Statutes and Regulations of AICTE, NCTE, UGC and the University to which the College is affiliated.
7. Create Administrative, Teaching and Ministerial, Technical and other categories of posts for the Colleges under the Society and make appointments thereto.
8. Prepare, Print and Publish any paper or periodical and to hold Seminars, Workshop and Conferences in furtherance of the objects of the Society.
9. Institute and award Scholarships, Fellowship, Prizes and Medals in various colleges' furtherance of the objects of the Society.
10. Invest and deal with funds and moneys of the Society, entrusted or endowed to the Society in such a manner, as may from time to time be determined by the Governing Body.
11. Acquire by gifts, purchase, exchange, lease or hire or otherwise howsoever any immovable property necessary or convenient for the furtherance of the objects of the Society and obtain for the transfer of any immovable property.
12. Construct, maintain and alter any building or works necessary or convenient for the purpose of the Society.
13. Solicit, obtain or accept subscriptions, donations, grants, gifts, devices, bequest and trusts from any person, firm, Corporation or Institutions provided that there is no condition or obligation attached to such subscription, donations, grants, gifts, devices, bequest or trust that would



be contrary to the spirit of that will hinder the furtherance of the objects of the Society.

14. Sell, Transfer, exchange, mortgage, and demise of and otherwise deal with any property whatsoever belonging to the Society subject to the prior approval of the Government.
15. Raise loans/advances from Banks or any other financial, public or private undertaking, with or without securities including pledge or hypothecate of the properties and assets of the Society, provided that prior approval in writing of the Government is obtained in that behalf.
16. Establish and Administer provident fund for the benefit of the Employees.
17. Pay out of the funds belonging to the Society or out of any particular part of such funds, expenses, all or incidental to the formation of the Society and Management and Administration of any of the foregoing objects including rents, rates, taxes outgoing and salaries of the Employees.
18. Draw, make accept endorse and discount checks, notices or other negotiable instruments;
19. For the purposes aforesaid, sign, execute and deliver all such contract deals and other assurances as may be necessary;
20. Demand, receive such fees and other charges as may be prescribed;
21. Invite representatives of the Government, Universities and other Organizations of India and Foreign Countries and outstanding Educationists to participate in the programmes of the Society;
22. Co-operate with International and National agencies engaged in Education, Research and Training and arrange for the Interchange of personnel, material and data;
23. Appoint and hire services or discharge/terminate the services of the personnel and to pay them in return for the services rendered to the Society as salaries, wages, gratuities, provident funds and other allowances or remunerations in accordance with the rules and regulations and bye-laws of the Society;
24. Frame such rules and regulations and bye-laws for the conduct of the Business of the Society to achieve the objects of the Society as aforesaid;
25. Prepare and maintain records and other relevant records and to prepare annual statement of accounts including Balance Sheet of the Society in such form as may be prescribed by the Government;
26. Forward annually to the Government accounts of the Society as certified by the Auditor appointed by the Governing Body of the Society;
27. Constitute such Committee or Committees as it may deem fit for the disposal of any Business of the Institute or for tendering advice in any matter pertaining to the College;
28. Delegate any of its powers of the Governing Body of the College to any other Committee or Committees constituted by it;

29. Incur expenditure, recurring and nonrecurring for the purpose of the Society and
30. Do all such lawful acts and things either alone or in conjunction with other Organisations, persons as the Society may consider necessary, incidental or conducive to the above mentioned objects all or any of them.
31. execute all directions as may be issued by the Government from time to time;
32. implement various policies of the Government in respect of welfare measures such as reservation, etc; and
33. Implement guidelines of the affiliating bodies such as UGC, AICTE, NCTE, Pondicherry University etc, to maintain high academic standards.

#### 6.1 GOVERNING BODY: -

- i. The Governing Body shall be constituted by the Government.
- ii. The composition of the Governing Body of the Society shall be as follows:-

1. Chief Secretary to Government	Chairman
2. Secretary to Government (Education)	Vice-Chairman
3. Secretary to Government (Finance)	Member
4. Director of Higher & Technical Education	Member Secretary
5. One Representative of the Pondicherry University nominated by the Vice-Chancellor	Member
6. Regional Director, NCTE, Bangalore or his Representative	Member
7,8 and 9 Three Officers of Government of Puducherry to be nominated as the case may be	Members
10,11,12,13 and 14 Principals of each College of the Society	Members

#### 7. AMENDMENT TO THE MEMORANDUM OF ASSOCIATION:-

Any amendment to the Memorandum of Association pertaining to the number of members in the Governing Body and State Level Monitoring -cum- Steering Committee shall be subject to the approval of the Government.

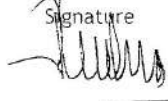






#### 8. PROVISION FOR STUDENTS AND STAFF OF THE COLLEGE:-

- (1) The Colleges of the Society shall be opened to either sex and of whatever race, creed, caste, religion, belief or profession in admitting students or appointing members, teachers and other staff of the College. However, the Institution may be specifically earmarked for a single gender as far as admissions are concerned.
- (2) The teaching staff for the Colleges shall be selected by a duly constituted Staff Selection Committee on the basis of the qualification for Teaching Staff

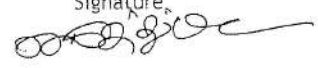

prescribed by the UGC, AICTE, NCTE or University to which/ with which Colleges are affiliated/Registered.

9. SIGNATORIES TO THE MEMORANDUM OF THE ASSOCIATION:-

We, the several persons whose names and addresses are given below, having associated ourselves for the purpose described in the Memorandum of the Association do here by subscribe our names to this Memorandum of the Association and set out our several respective hands here unto and form ourselves into a Society under the Act on this the \_\_\_\_\_ day of \_\_\_\_\_ 2006.

Sl. No.	Name, Address and occupation of the Member	Signature
1.	Thiru.Prádip Mehra, I.A.S. Chief Secretary to Government Government of Puducherry	
2.	Thiu.Dr. A.C. Verma, I.A.S. Secretary to Govt. (Edn.) Government of Puducherry	
3.	Thiru.Pankaj Kumar Jha Joint Secretary to Govt. (EDN-I) Government of Puducherry	
4.	Thiru.S.D. Sundaresan Joint Secretary to Govt. (EDN-II) Government of Puducherry	
5.	Dr. Jayanta Kumar Ray Director of Higher & Technical Education Government of Puducherry	
6.	Dr. Ramadas Kanakala, Principal, Indira Gandhi College of Arts & Science Puducherry	
7.	Prof. P. Sambasivarao Dept. of Chemistry Pondicherry University Puducherry	

WITNESSES

	Name, Address and occupation	Signature
1.	Thiru. V. Muthupillai, Senior Accounts Officer, Pondicherry Society For Higher Education, Puducherry.	
2.	Thiru K. Sugumar, Superintendent, Chief Secretariat (Education), Puducherry	

## ANNEXURE - II

RULES AND REGULATION OF THE PONDICHERRY SOCIETY FOR HIGHER  
EDUCATION (PONSHE)

## 1. TITLE:-

These rules and regulations may be called the "Pondicherry Society for Higher Education Rules and Regulations - 2005" (PONSHE Rules & Regulations, 2005).

## 2 (a) ADDRESS:-

Pondicherry Society for Higher Education (PONSHE), PIPMATE Complex, Lawspet, Puducherry - 605 008.

## (b) Working Hours:-

The working hours of the Society will be the working hours existing in the Government Offices in the Government of Puducherry.

## 3. AUTHORITIES OF THE SOCIETY

The following will be the Authorities of the Society, namely :-

- (1) Governing Body
- (2) The Advisory Committee of individual colleges.
- (3) Such other committees and other authorities as may be appointed by the Governing body from time to time specifying their duties, powers and functions

## 4. GOVERNING BODY

- (1) The composition of the Governing Body which shall be called the "Board of Governors, Pondicherry Society for Higher Education, (hereinafter referred to as the Board) shall be prescribed in paragraph 6(1) of the Memorandum of Association.
- (2) The Governing Body may co-opt from time to time for such period as may be deemed fit, representatives of other organizations or institutions which may be concerned with the work or programme of the Society and the individuals with special knowledge or interest in such work or programme.
- (3) The members nominated by the Government shall hold office during the pleasure of the Government and at any rate shall not hold office for a period exceeding 3 years, provided that :-
  - a. the members appointed by virtue of their office shall cease to be members when they cease to hold the office; and



- b. a member shall cease to hold the office if he resigns or becomes of unsound mind or is adjudged as insolvent or is convicted for a criminal offence involving moral turpitude.

#### 5. MEETING OF THE GOVERNING BODY:-

- (1) The Governing Body shall each year hold an annual meeting, as soon as possible, may be, after the expiry of the previous year.
- (2) The following business shall be transacted at such meeting :-
  - a. confirmation of the minutes of previous Governing Body meeting;
  - b. consideration and approval of the annual report on the management of the society for the preceding year together with an audited copy of the balance sheet, income and expenditure statement and Auditor's Report
  - c. appointment of Auditors and
  - d. consideration of any matter or matters that may be brought before it with the permission of the Chairman.
- (3)
  - a. The Society shall also hold at least two ordinary meetings in a year.
  - b. The Society may hold extraordinary meeting whenever the Chairman thinks it necessary to convene or whenever a requisition in this behalf is made in writing by such number of members as specified in these rules.
- (4)
  - a. Written notice of every meeting shall be sent to all the members either personally or through post to be addressed to the members as entered in the roll of members. Where the notice is sent by post, due service shall be presumed if the cover containing the notice properly addressed is posted.
  - b. The accidental omission to give notice or the non-receipt of notice by any member or other person to whom it should be given shall not invalidate the proceedings of the meeting.
  - c. Every notice shall be sent :-
    - i. in the case of annual meetings, not less than 21 days before the date fixed for the meeting;
    - ii. in the case of ordinary meetings, not less than 15 days before the date fixed for the meeting ;
    - iii. in the case of extraordinary meetings, not less than 10 days before the date fixed for the meeting.

(5) The Chairman may at anytime, arrange a meeting of the Governing Body and shall do so, if a requisition for that purpose is presented to him in writing by not less than 6 members specifying the subject of the meeting proposed to be called.

(6) Quorum of the meeting :-

- a. The quorum for any meeting shall be one third of the total numbers.
- b. if within half an hour from the time appointed for holding an ordinary meeting the quorum is not present, the meeting shall stand adjourned to a later hour on the same date or the same hour on any other date as the person presiding fixes.
- c. If, at the adjourned meeting also, a quorum is not present within half an hour from the time appointed for holding the meeting, the meeting shall stand cancelled.
- d. In the case of extraordinary meetings, if within half an hour from the time appointed for holding a meeting the quorum is not present, the meeting shall stand cancelled.

(7) Every meeting shall be presided over by the Chairman or the Vice-Chairman if the Chairman is absent and if both are absent, by any other member personally present at the meeting and elected by the members present at the meeting to chair the meeting.

(8) Voting All matters submitted to the meeting of the society shall be decided by a majority of members present and voting thereon and in case in any equality of votes, the Chairman or the person presiding shall have a casting vote in addition to the vote to which he may be entitled as a member.

## 7. RECORD OF BUSINESS

- (1) Record shall be maintained for all business transacted by the Society.
- (2) All the decisions of the Society shall, as far as possible, be recorded in the form of resolution and any entry of such decisions in the book of proceedings of the Society shall be conclusive evidence of the fact that such decisions were taken by the Governing Body.
- (3) The proceedings of every meeting of the Society shall be circulated to the members.

## 8. REGISTER OF MEMBERS

The Society shall maintain a register wherein the address and occupation of all members shall be entered change of address shall be notified by the member concerned to the Secretary who shall enter the new address in the register. If a member fails to notify his new address, the address in the register of members shall be deemed to be his correct address.

## 9. MEETING OF THE BOARD

The Governing Body shall meet as often as necessary to dispose off the business entrusted to it under these rules and the provisions of these rules regulating the convening of the meeting voting procedure and recording of minutes.

## 10. RESOLUTION BY CIRCULATION

- (1) Any business which may be necessary for the Governing Body to transact, may, if the Chairman directs, be dealt with by circulation of papers under registered cover of the member for the time being in India at their usual address, and any resolution so circulated and approved by all the members by signature shall be as effectual and binding as if the resolution have been passed at a meeting of the Board.
- (2) When any business is so referred to the members by circulation, a period of not less than 10 days shall be allotted for the receipt of the replies from the members, such period shall be counted from the date on which the notice of business is issued.
- (3) If a resolution is circulated, the result of the circulation shall be communicated to all the members.

## 11. POWERS AND FUNCTIONS OF THE BOARD

- (1) Subject to the provision of the Act, the Governing Body shall manage the society and its institutions in such manner as to promote its objects. It shall have full powers and authority to deal with all matters, things and deeds which are necessary and expedient to carry out the said objects.
- (2) Without prejudice to the generality of the foregoing powers the Board shall have and shall perform the following powers and functions, namely :
  - a. the framing of broad policies to carry out the objects of the society ;
  - b. to make such bye-laws as they shall think essential for the regulation of the business of the Society ;
  - c. to consider and sanction Budget Estimate;
  - d. sanction of expenditure in accordance with the financial bye-laws;

- e. to invest the funds of the Society in State Bank of India and other Nationalised Banks, Trustee Securities or Co-operative Banks functioning in the Union Territory of Puducherry.
- f. to borrow money on such terms and conditions as deemed expedient ;
- g. to prepare and execute plans and programmes for the establishment of the institution and to carry on its administration and management after such establishment;
- h. to receive grants and contributions and to have custody of the funds of the Society and to manage the properties of the Society;
- i. to prescribe and conduct course of study, training and research in different branches of arts, science, technology and teacher education and different job oriented diploma, graduate and post graduate courses in any Region of the Union Territory;
- j. to prescribe rules and regulations for the admission of students to the courses of study in conformity with the policy approved in this behalf by the Memorandum of Association, by the Government, and affiliating University / Organisation ;
- k. to make all such arrangements as it may be required to do by the statutes, ordinance and regulations of the Pondicherry University to which the institution is affiliated ;
- l. to award fellowship, scholarships, prizes and medals;
- m. to provide for and supervise the residence, health, discipline and well being of the students / teachers of the institution ;
- n. to create posts and regulate recruitment of the staff of the Society and its institutions ;
- o. to enter into an agreement or contract with any Government or local authority to obtain from such Government or local authority any right, privilege or concession effectually or otherwise for purposes of carrying the objects of the Society;
- p. to draw, accept, endorse, discount, execute, design funds and otherwise deal with cheques, hundies, drafts, certificates receipts, Government securities, promissory notes, bill of exchange or other instruments whether negotiable or not for the purpose of the Society;
- q. to prescribe the courses of study at the member colleges, add or omit any course thereto or there from ;
- r. to pay all cost and expenditure incurred for the promotion, establishment and registration of the Society;
- s. to co-operate with any other organisations in the matter of education and training;
- t. to enter into agreements for and on behalf of the Society ;
- u. to sue and defend all legal proceedings on behalf of the Society ;
- v. to appoint committees for the disposal of any business of the member colleges or for teaching, advice in any matter pertaining to the Society;
- w. to delegate to such extent as it may deem necessary, any of its powers to any office or committee ;



- x. to make, adopt, amend, vary or rescind from time to time, bye-laws for the regulation of and for any purposes concerned with the management and administration of the affairs of the Society and for the furtherance of its objects.
- y. to make, adopt, vary or rescind from time to time, bye - laws,
  - i. for the conduct of the business for the Board and the Committee to be appointed by it or by these rules;
  - ii. for delegation of its powers;
  - iii. for fixing the quorum, or
  - iv. for the co-operation of members of the Governing Body.
- z. to purchase, or otherwise acquire for the society any property which the society is authorised to acquire at such price and generally on such terms and conditions as it thinks fit ;
- aa. to do all other acts and things either alone or in collaboration with such other organizations or persons, as the Society may consider necessary, incidental or conducive to the attainment of the aforesaid objects or any of them ;

## 12. ADVISORY COMMITTEE: -

- (1) There shall be a separate Standing Advisory Committee for each of the Colleges functioning under the Society and their composition shall be as follows:-

### I. For Arts & Science Colleges

1. Secretary Education	Chairman
2. Director of Higher and Technical Education	Member
3. Nominee of the Finance Department	Member
4. Regional Administrator of the Region where the college is situated	Member
5,6. Two teachers of Pondicherry University (to be appointed by University)	Member
7,8. Two experts in Higher Education of repute (to be nominated by Chairman, GB)	Member
9,10. Two Senior Lecturers of the college (to be nominated by Chairman)	Member
11. Principal of the concerned college	Member Secretary

### II. For College of Education

1. Secretary Education	Chairman
2. Director of Higher and Technical Education	Member
3. Nominee of the Finance Department	Member

4. Regional Administrator of the Region where the college is situated	Member
5. Director of School Education or Representative	Member
6,7. Two experts of Teacher Education of repute (to be nominated by Chairman, GB)	Member
8,9. Two teachers of Pondicherry University (to be nominated by the University)	Member
10,11. Two Senior Lecturers of the college (to be nominated by Chairman)	Member
12. Principal of the concerned college	Member Secretary

(2) The Advisory Committee will perform the current duties of the College and such other duties as the Governing Body may, by bye-laws, resolutions or otherwise prescribe and the Advisory Committee will supervise generally the affairs of the college and in case of emergency may perform any duty and exercise any power of the Governing Body without prejudice to the general powers of the latter to whom all proceedings in exercise of such emergency authority shall be reported at the next meeting.

(3) Without prejudice to the generality of the foregoing powers and subjects to the control of the Governing Body, the Advisory Committee shall have the following powers, namely :-

- a. to pay the charges and expenses preliminary and incidental to the establishment of college ;
- b. to recommend courses of study strength of intake requirement of all staff, purchase of all items incidental to running of the college and acquisition of property to establish the college ;
- c. to conduct, defend, compound or abandon any legal proceedings by or against the College or otherwise on the affairs of the college ;
- d. in case of emergency, to invest as it deems fit the funds and moneys of the Society upon such security and in the manner as deemed fit and from time to time to vary and release of such investments and ;
- e. to enter into contracts and rescind and vary all such contracts and execute and to all such acts, deeds and things in the name and on behalf of the Board, as they may consider expedient for or in relation to the matter aforesaid or otherwise for the purpose of the college ;
- f. to decide the requirement of building for the college, get design drawn and approved and take incidental action for construction of building for the college.

### 13. OTHER COMMITTEES

(1) The Governing Body may form committees consisting of members and non-members for any purpose it consider necessary on such terms as it may fix.

- (2) The Governing Body may make bye-laws from time to time regulating the functions of the Committees and also the procedure that shall be followed by them in conducting their business.
- (3) Casual vacancies in the Committees may be filled up by the Chairman of the Governing Body by nomination and the Chairman of the Committee may also co-opt any member as and when necessary
- (4) Save as otherwise provided by the Governing Body bye-laws, all committees shall be advisory bodies to the Governing Body and shall function subject to the control of the Governing Body.

#### 14. FUNDS OF THE SOCIETY

- (1) The society shall maintain a fund to which shall be credited ;
  - a. all moneys provided by the Central / State Government / UGC ;
  - b. all fees and other charges received by the society
  - c. all moneys received by the Society by way of grants, gifts, donations, benefaction, bequests of transfer ; and
  - d. all moneys received by the Society in any other manner or from any other source.
- (2) All moneys credited to the fund shall be deposited in such banks or invested in such manner as the Governing Body may, with the approval of the Government, decide,
- (3) The fund shall be applied towards meeting the expenses of the Society including expenses incurred in the exercise of its powers and discharge of its functions.
- (4) The expenditure recurring and non-recurring, subject to restriction of the Grant-in-aid issued by the State Government. The expenditure accounts pertaining to the Society should be operated in one account under the name of "PONSHE".

#### 15. PROPERTY OF THE SOCIETY

- (1) The Society shall be the owner of all properties, movables and immovables;
- (2) The Governing Body shall be the custodian of the properties and funds of the Society and shall manage the same prudently for the purpose of the Society ;
- (3) The money of the Society shall be credited to an account opened in the name of the Society with any of the nationalized banks/Co-operative Banks functioning in the Union Territory of Puducherry and any withdrawal there from shall only be by cheque signed by such persons as the Governing Body may from time to time authorize or specify in or under the financial bye-laws made for

- (4) The society shall maintain proper accounts and balance sheet for each year.
- (5) The annual account of the Society shall be audited by a certified auditor appointed by the Governing Body.

#### 16. APPLICATION OF THE INCOME AND PROPERTY

The income and property of the Society shall be applied solely towards the promotion of the objectives of the Society as specified in memorandum of Associations and any expenditure incurred shall be subject to such restrictions as the Central Government or the State Government may from time to time impose in respect of grants or donations made by them. No part of the income or property of the Society shall be spent or transferred directly or indirectly by way of dividends, bonus or otherwise, howsoever, to persons whom at any time have been member of the Society except as required by any law for the time being in force or by way of remuneration for services rendered to the Society or as traveling allowance, daily allowance or other similar compensatory allowance.

#### 17. TRAVELLING AND DAILY ALLOWANCES TO BE PAID TO THE MEMBERS OF THE BOARD AND COMMITTEES:-

- (1) The Chairman and members of the Governing Body and the committees if they are whole time officers of the Government shall be entitled to such travelling and daily allowances for the performance of the journey to attend the meeting of the Board or the committee or for attending any other work of the Society as are admissible under the rules applicable to them for journeys performed on official duty ;
- (2) The members of the Governing Body and the committee who are not officers of the Government are entitled to traveling and daily allowances at the rate from time to time as applicable to an officer of the I Grade in the Government ;
- (3) The Chairman of the Governing Body may, for special reasons, sanction journey by air, not otherwise admissible, to members of the Board of the committees.

#### 18. PRINCIPAL

- (1) The Governing Body shall appoint the Principals to the institutions with approval of the Government.
- (2) The Principal shall be the Chief Academic and Executive Officer of the College and for imparting instruction and maintenance of discipline therein. All other staff of the college shall be subordinate to the Principal. He shall be custodian of the records, the funds of the College and such other properties of the college as the Board may commit to his charge.



- (3) The Principal shall have such other powers and perform such other duties as may be delegated or assigned to him by the Governing Body.
- (4) The Principal may delegate any of his powers to any of his subordinates with the approval of the Governing Body.
- (5) The Principal / Officer on Special Duty of the concerned college shall act as Member Secretary of the concerned Advisory Committee appointed by the Governing Body in respect of each college.
- (6) In the event of the post of Principal/Officer on Special Duty remaining vacant or the Principal/Officer on Special Duty being absent or unable to perform his duties for any reason, it shall be open for Governing Body to direct any officer or officers in the service of the Society to exercise temporarily such powers and perform such functions and duties of the Principal as the Board may deem fit.

#### 19. RETURNS / REPORTS TO BE SUBMITTED TO THE GOVERNMENT:-

- (1) Within six months after the close of every financial year, the Society shall submit to the Government a report on the working of the college in the previous year together with a statement of accounts showing the income and expenditure of the previous year.
- (2) The Society shall submit to the Government the Budget Estimates for every financial year by such date before the end of the previous year as the Government may fix in this behalf.

#### 20. AUTHENTICATION OF ORDERS, INSTRUMENTS ETC :-

- (1) All orders, decisions of the Governing Body and the committees of the Society shall be authenticated by the Secretary or such other officer of the Society authorized by the Governing Body in this behalf.
- (2) For the purpose of Section 6 of the Act, the person in whose name the Society may sue or sued shall be the Secretary.
- (3) All contracts for and on behalf of the Society shall be expressed to be made in the name of the Society and shall be executed by the Secretary and one other member of the Governing Body to be nominated by the Chairman.

#### 21. VALIDATION

No act done or proceeding taken by the Governing Body or any committee shall be questioned on the ground merely of the existence of any vacancy in or defect in appointment of the members thereof.

## 22. RESOLUTION AND WINDING UP

The Society may be dissolved and wound up in accordance with the provisions of Section 13 of the Act and the Property of the Society shall be applied on such dissolution in the manner provided in the Act.

## 23. AMENDMENT TO THE MEMORANDUM OF ASSOCIATIONS

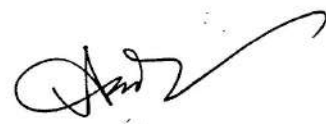
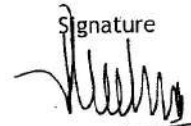
No amendment in the name, Memorandum of Association or rules and regulations of the Society shall be made except in accordance with the provisions of Section 12 and 12-A of the Act.

We, the following members of the Society certify that the rules of the Society given above are correct or a correct copy thereof.

Sl. No. Name, Address and occupation of the Member

1. Thiru. Pradip Mehra, I.A.S.  
Chief Secretary to Government  
Government of Puducherry
2. Thiru. Dr. A.C. Verma, I.A.S.  
Secretary to Govt. (Edn.),  
Government of Puducherry
3. Thiru. Pankaj Kumar Jha  
Joint Secretary to Govt. (EDN-I)  
Government of Puducherry
4. Thiru. S.D. Sundaresan  
Joint Secretary to Govt. (EDN-II)  
Government of Puducherry
5. Dr. Jayanta Kumar Ray  
Director of Higher & Technical Education  
Government of Puducherry
8. Dr. Ramadas Kanakala,  
Principal,  
Indira Gandhi College of Arts & Science,  
Puducherry
9. Prof. P. Sambasivarao  
Dept. of Chemistry  
Pondicherry University  
Puducherry

Signature

WITNESSES

1. Thiru. V. Muthupillai,  
Senior Accounts Officer,  
Pondicherry Society For Higher Education,  
Puducherry.
2. Thiru K. Sugumar,  
Superintendent,  
Chief Secretariat (Education),  
Puducherry

Signature

