Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KASTHURBA COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr.Cheryl-Ann Shivan**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01432661627**
Mobile no.	**9994991614**
Registered Email	**vcw_2005@yahoo.co.in**
Alternate Email	**kcwvillianur_2005@gmail.com**
Address	**Pondy Villupuram Main Road, Villianur, Pondicherry**
City/Town	**Villianur**
State/UT	**Puducherry**
Pincode	**605110**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.K.Bhuvaneswari**
Phone no/Alternate Phone no.	**04132661627**
Mobile no.	**9486025434**
Registered Email	**kcwvillianuriqac@gmail.com**
Alternate Email	**vcw_2005@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kcw.co.in/AQAR_2017_18.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://kcw.co.in/wp-content/uploads/2019/11/2018-19-calandar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.06**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC

01-Feb-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Gender Sensitisation	**13-Feb-2019**	**150**

Programme	2

View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kasthurba College for Women	Infrastructure	RUSA	2019 365	357335
Kasthurba College for Women	Equity	RUSA	2019 365	1500000

View File

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**36280**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Chairperson of IQAC, persistently worked towards introduction of new courses in the following academic year and two courses, B.Sc. Psychology and B.A. English were sanctioned by the Pondicherry University to be introduced from the academic year 20192020. Orientation and Induction Programmes for the students regarding CBCS pattern as it was introduced from the academic year 20172018 onwards Timely submission of AQAR. Regular and Periodical meetinsg of IQAC. Effective Implementation of CBCS since the academic year 2017_2018

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare academic calendar with CBCS pattern	It was prepared
Schedule for model exams were planned	Exams were conducted as per the schedule
To focus on improving the individual's progress through continuous internal evaluation	Continuous internal evaluation was carried out systematically by individual faculty
To prepare documents for applying for new courses	Affiliation Committee from Pondicherry University visited the College and granted permission for starting of new courses viz., B.Sc. Psychology and B.A. English

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**19-Feb-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**26-Dec-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Directorate of Higher Education together the Dept. of Computer Science of Pondicherry Engineering College developed a College Management System in the academic year 20182019. The portal has two major areas of data handling system – Personal, and Academic activities of each teaching faculty(https://dhtepdycms.org/DHTECMS). The details of individual faculty**

such as Name, Date of Birth, Date of appointment, Department, email ID are entered in the personal data sheet. The details of classes taken on each day, portions covered during each class, details of student attendance are entered in the page meant for academic activity. The college has the Principal as Supervisor and one teaching faculty as the nodal officer who can access the data that are being entered by the teaching faculty. The trial version was introduced in the odd semester and after incorporating necessary changes, it was fully functional in the even semester of the academic year 2018_2019. The college management system (CMS) was formally inaugurated in January 2019 by the Honourable Chief Minister, Education Minister and Secretary to Government (Education), Government of Puducherry. The CMS was introduced for all the Government and Government run Society colleges across all the four districts of the U.T. of Puducherry. The teachers upload all the details on a daily basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Choice Based Credit System (CBCS) of the Pondicherry University was implemented from the academic year 2017-18 onwards and the same was followed for the department of Social Work and History in the College. The college facilitates the departments for planning the curriculum delivery across the academic year which aids the faculty in deciding as to what to teach and what the students should learn. The faculty are made familiar with and work within the curriculum framed by the concerned Boards of Studies of Pondicherry University. The plan for curriculum delivery is discussed in departmental meetings and is shared with students. The class teacher channelises attention and energy on priority curriculum areas and on emerging issues that are to be dealt with immediately. The curriculum focuses on life skills including critical thinking, personal and social capability, decision making, emotional management, social values, etc. • Self learning: Units are divided among students and each student is given a section based on their interest and ability to present the seminars within the classroom. The learning process is also stimulated by providing assignments on specific topics. • Peer Learning: Students with high potential for learning are mixed with students low potential to learn and are grouped so that informal peer mentoring takes place within the small group in the class. • Positive Learning Environment: A positive learning environment is created by the institution for the learners to augment the teaching-learning process. The learning resources are organised and made available for the learners. For example, the first year students were provided

with large display boards and newspapers for display of their project. The students collected various articles related to environmental issues, and thus, they displayed the articles by organising the articles and exhibited them on World Water Day for the college and school students. • Scaffolding Students' Learning: The teacher acts as a mentor and facilitator of knowledge so that students become responsible for learning and move towards the next step in acquiring skills. For example, the second year students of Social Work were given assignments to prepare mind maps for different life skills. Apart from this many other forms of scaffolding, such as, giving examples, hints, prompts, visual scaffolds (charts, graphs) were also incorporated in the teaching learning process. • Positive Reinforcers: On College Annual Day, the students who are proficient in subjects are selected for proficiency prizes. The teacher, from each class right from the beginning of study, uses more reinforcers including verbal, social, awards, prizes for each and every act of learning, participation and interaction in the classroom. Gradually, the reinforcements fade during the final year of study so the students become more intrinsically motivated to learn and mentor the students who have low potential for learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
Nil	Nil	26/07/2018	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	06/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	01/01/2018
BA	Social Work	01/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	28/06/2018	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Social Work	21

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students was obtained with the feedback form developed by the Institution based on the Student Satisfaction Survey by NAAC. Students' feedback comprised teaching learning, mentoring, extracurricular activities, library and about the programmes organised by IQAC, N.S.S., etc. The collected feedback was analysed and discussed in the Internal Quality Assurance Cell. The general feedback by the students was discussed in the IQAC and the specific suggestions given about the individuals were discussed with the concerned faculty. Teachers' feedback was framed consisting of twenty one questions under the categories viz., Syllabus, Infrastructure, Freedom and Administration. The responses were analysed using SPSS and were discussed in the IQAC meeting. The Alumni-incharge collected the feedback from the Alumni during the Alumni meet. Feedback from the employers about the students who were placed in different sectors was also collected and was discussed among the students. Feedback from parents was collected during the parent-teacher meet through structured questionnaire framed in the local language. Feedback from parents was also collected through group discussion.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	40	1250	39
BA	Social Work	40	1529	38
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	191	Nill	13	Nill	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	12	7	6	Nill	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system was introduced in the college from the academic year 2017-18 as per the order of the Honourable Minister for Higher Education for the U.T. of Puducherry. The main objective of mentoring in the college is to make the student persist in the course undertaken, optimise academic excellence, prepare for challenging situations inside and outside the campus, and to support under-represented students. The students were divided among the available teaching faculty in the institution. Each teaching faculty was allotted 12 to 14 students during their course of study. The mentor (teaching faculty) carefully studies the psychosocial, familial and economic background of each student through an initial meeting with the mentee (Student) as well as the family members and regular meetings with the student are carried out on the following areas: • Academic guidance • Personal growth • Social adjustment. The mentor develops a baseline profile of the student by filling in the questionnaire Mentoring process is initiated and carried out during the course of the study in the college. The frequency and duration of the meeting is arranged according to the student's need. Feedback on the mentoring was done at the end of the academic year by each mentor. Apart from regular and continuous meetings with the student, a parent is asked to take part in the process of mentoring. Home visits are also being made whenever necessary. Parents gave positive feedback regarding the mentoring system. The status of the mentoring system is sent to the Directorate of Higher Education, periodically.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
191	13	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Lecturer	Nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BASWK	VI sem /	07/05/2019	12/06/2019

BA	BAHIS	VI sem / 2018-19	07/05/2019	25/06/2019

(header row above: 2018-19)

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation became mandatory as the CBCS system has two dimensions for evaluation (Internal Evaluation – 25 marks and External Evaluation – 75 marks). The pattern of internal assessment as prescribed by the Pondicherry University is strictly adhered to for effective implementation of the system. The internal assessment for theory courses comprises of tests (15 marks), term papers/ assignments / seminars/ case demonstrations/ presentations/ write-ups/ viva, etc. (5 marks) and attendance (5 marks). Students are given proper orientation about the assessment criteria and a prior discussion is done before announcing the date for the internal tests. Students have to undergo a minimum of two tests among a total test of four to five internal tests conducted for a single paper during the semester. Two best scores among the tests are taken for calculation of internal marks. Students are given topics for assignments / seminars. etc.. during the initial phase of the semester so that they get enough time for preparation. Proper guidance and resources are provided at the individual level for preparing the same. The internal assessment marks are displayed a week before the commencement of the end-semester examinations. The assessment is done in a transparent, fair and objective manner, thus making the students understand their potential and to have faith in the education system. Since the internal assessment exhibits the level of understanding and the progress of students, it forms a basis for the teacher to focus on areas of teaching during the process of revision. Students are given feedback and sometimes tailor-made specific tasks are given at the individual level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar (2018-19) for the college was prepared after getting suggestions and inputs from all the faculty during the IQAC meeting. The Academic calendar prepared by the Pondicherry University for the affiliated colleges is included in a separate sheet in the academic calendar prepared by the college. As the college is affiliated to the University, the time schedule for all the academic activities includes ? Commencement of the academic session ? Closure of admission ? Last date for submission of registration forms ? End of classes ? Beginning of examination ? Winter holidays ? Declaration of results ? Start of even semester ? End of even semester ? Examination including practical ? Summer vacation ? Declaration of results and are strictly adhered to by the college administration. Rules and regulations of the college, rules for using the library, contact number of all the faculty, provision for entering time table, and important helpline numbers are included in the college academic calendar. Apart from this, a list of holidays as declared by the Government of Puducherry , important days such as World Mental Health Day, World Wetland Day, etc., are mentioned in the academic calendar for ready reference of the students and faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kcw.co.in/wp-content/uploads/2020/03/Programmes_and_Course_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAHIS	BA	History	26	20	77
BASWK	BA	Social Work	19	5	21
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://kcw.co.in/wp-content/uploads/2019/11/SSS-on-Overall-Institutional-Performance.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	28/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	28/06/2018	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	28/06/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nill	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept of Social Work	1
Dept of English	1

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nill	Nill	Nil

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nill	Nill	Nill
Resource persons	Nill	Nill	2	1

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on "Breastfeeding" on 09.08.2018	Kasthurba College for Women and Pondicherry Institute of Medical Sciences,	3	100

	Pondicherry		
Rally "World Suicide Prevention Day"	Kasthurba College for Women and Indira Gandhi Medical College and Research Institute	2	50
Awareness Programme on World Mental Health Day 10.10.2018	Kasthurba College for Women and Indira Gandhi Medical College and Research Institute	4	100
International Day of the Girl Child "With Her: Skilled Girl Force" 11.10.2018	Kasthurba College for Women and Thannambikai Foundation (NGO)	3	100
Observation of World Wetland Day: "Wetland and Climate Change" 02.02.2019	Kasthurba College for Women and ENVIS Hub Puducherry, Pondicherry Pollution Control Committee	3	100
"Screening Camp for Anaemia" and Awareness Programme on Prevention of Anaemia 08.02.2019	Kasthurba College for Women and Dept of Microbiology, Indira Gandhi College of Arts and Science, Pondicherry	5	157
Special Camp 08.03.2019 to 14.03.2019 at Ramanathapuram Village, Pondicherry	Kasthurba College for Women and Indira Gandhi College of Arts and Science, Pondicherry	2	47
On hand experience of EVM – VVPAT machine	Kasthurba College for Women and Systematic Voters' Education and Electoral Participation (SVEEP)	5	191
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voluntary Blood Donation	Recognition	Indira Gandhi Medical College and Research Institute, Govt. of Puducherry	18
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachhata Bharat Ki Seva (2018-19)	Kasthurba College for Women	Inter-Collegiate Swachhata Competition on Power point presentation	5	25
Swachhata Bharat Ki Seva (2018-19)	Kasthurba College for Women	Intra Collegiate Swachhata Competition	3	20
Swachhata Bharat Ki Seva (2018-19)	Kasthurba College for Women	Swachhata Rally by Students	4	191
Swachhata Bharat Ki Seva (2018-19)	Kasthurba College for Women	Cleaning of College Campus	3	191
Swachhata Bharat Ki Seva (2018-19)	Kasthurba College for Women	Daily Swachhata Pledge	2	191
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training in the areas of professional Social Work	Field Work	Mother Care De addiction Centre, Kottakuppam	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	Dept. of Psychiatry, Indira Gandhi Medical College,	03/08/2018	05/04/2019	Students of III yr, Social Work

		Kathirgamam, Pondicherry			
Training in the areas of professional Social Work	Field Work	Voluntariat, Uppalam, Pondicherry	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social WorkTraining in the areas of professional Social WorkTraining in the areas of professional Social Work	Field Work	Satya Special School, ECR, Pondicherry	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	Help Age India, Thamaraikulam Village, Tamil Nadu	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	SOS Children's Village, Pillaiyarkuppam, Pondicherrry	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	Dept. of Psychiatry, PIMS Hospital, Pondicherry	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	Sristi Village Foundation, Pondy-Mailam Road, Tindivanam Tk, Tamil Nadu	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional Social Work	Field Work	Sharana, Easwaran Koil Street, Pondicherry	03/08/2018	05/04/2019	Students of III yr, Social Work
Training in the areas of professional	Field Work	Dept. of Community Medicine, PIMS	03/08/2018	05/04/2019	Students of III yr, Social Work

Social Work		Hospital, Pondicherry			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/03/2019	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
145000	144542

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Moderlib	Partially	2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2511	455338	151	75659	2662	530997
Reference Books	183	78705	2	2494	185	81199
Journals	11	19350	9	21700	20	41050
CD & Video	21	2300	Nill	Nill	21	2300

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Nil	Nil	Nil	28/06/2018

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	20	32	0	0	3	6	8	3
Added	0	0	0	0	0	0	0	0	0
Total	32	20	32	0	0	3	6	8	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[0](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3.48	3.48	3.99	3.99

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical infrastructure of the college includes buildings, furniture, information technology infrastructure, public addressing system, ladies retiring room, library, physical education room with sports items, canteen facilities, and toilets. The responsibility of the sustainable use of the college property is shared by the respective staff, students and other stakeholders. The college being the government run institution, the repair and maintenance work is done by the Public Work Department of the Government of Puducherry. Furniture is optimally used by the students and staff. Regular repair, maintenance and replacements are carried out by the administrative officers along with multitasking service personnel (MTS). Condemned items are disposed off after due verification by the condemnation committee following the regulations laid down by the Government. Every student and staff have easy access to the ICT infrastructure for the academic growth as well as development of the college. All the six classrooms have ICT enabled classrooms which assists the teacher to readily use it as a teaching aid and students are motivated to utilize the same during their seminar presentations. Regular servicing is done for the ICT equipments and for the public addressing system by the MTS. The college has a well-stocked automated library with the latest books and journals which the staff use and then transmit the new information obtained to their students. Students have access to the Question Bank also that

is maintained in the Library. The staff obtain access to other journals through the INFLIBNET facility available in the library. The language lab and the library have internet facility for browsing. The Asst. Librarian and a designated MTS maintain the library. Sports equipment are utilised by the students, and maintained by the physical education teacher. The canteen facility is outsourced for providing healthy food at affordable cost for the students and staff.

http://kcw.co.in/wp-content/uploads/2019/11/Procedures-Policies-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship for Students belonging to Scheduled Caste	18	90000
Financial Support from Other Sources			
a) National	Nil	Nill	0
b)International	Nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	01/08/2018	191	Kasthurba College for Women
Personal Counselling	09/07/2018	18	Kasthurba College for Women
Remedial Coaching	01/08/2018	55	Kasthurba College for Women
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Guidance and Preparation for Post Graduate Exams	8	30	4	10
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.A	Social Work	Pondicherry University, Arignar Anna Government Arts and Science College, Karaikal, Tamil Nadu	M.S.W. (Social Work)
2019	6	B.A	History	Kanchi Mamunivar Centre for Post Graduate Studies, Pondicherry	M.A. (History)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Collegiate Kho-Kho Tournament Nill	State Level	12
South Zone Inter University Kabaddi	National Level	1

Tournament Nill		
Inter Collegiate Kabaddi Tournament Nill	State Level	15
South Zone Inter University Volleyball Nill	National Level	1
Inter Collegiate Volleyball Tournament Nill	State LevelState Level	13
Inter Collegiate Table Tennis Tournament Nill	State Level	3
South Zone Inter University Football Tournament Nill	National Level	2
Inter Collegiate Football Tournament Nill	State Level	12
South Zone Inter University Hockey Tournament Nill	National Level	1
Inter Collegiate Hockey Tournament Nill	State level	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	0	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Internal Quality Assurance Cell comprises of Principal, External Member, Teaching faculty as well as student representatives from each department. The college has two courses, and student representatives from each class (I, II and III yr of Dept. of History and Dept. of Social Work) are present at all meetings. The suggestions, observation and feedback by the student representative are given due weightage during the meeting. The opinion of students about conduct of internal examination, fairness of internal evaluation, conduct of model examination, number of days for study holidays, and any other issues raised by students, are explored during IQAC meetings and are addressed with care for the welfare of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Kasthurba College for Women, Villianur was registered under Society Registration Act, 1860 on 3rd January 2017. At present it has about 200 Registered alumni. The association meets regularly on Jan 26th and

August 15th of every year. The Association has appointed office bearers viz., President, Secretary and Treasurer who hold office for three years. The association has a whatsapp group administered by Alumni Association incharge Ms.K.T Anju and also by a representative from each batch. Important information regarding appointment and recruitments at both the government and private levels are shared through the group. Well-placed Alumni are invited to give talks in order to encourage and motivate the current students. Alumni pursuing post graduate degrees at prestigious institutes like Pondicherry University, and Kanchi Maamunivar Centre for Post Graduate Studies guide the current students in cracking the entrance examinations for P.G. courses. Though the Alumni Association of K.C.W, Villianur is very young it has managed to unite its alumni and put together their potentials towards the welfare of the college.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

7300

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings are organised biannually Invited talk by Alumni for the current students

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution managed by the Pondicherry Society for Higher Education, under the Directorate of Higher and Technical Education employs a decentralization policy to ease speedy quality of services for the students. The heads of departments conduct meetings at the department level to plan and a schedule of events with regard to academics such as conduct of study tour, rural camp and so on. The Principal organizes meetings periodically to discuss with all the heads of the departments and those in-charge of relevant committees to pool in the suggestions and observations which results in effective decision making. Participation of Student representative from each department becomes mandatory for the conduct of IQAC meetings organized by the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Government of Puducherry adopted uniformity in the admission procedures under the banner of CENTAC (Centralized Admission Committee) for the year 2018-19. The College ensures wide publicity in a planned manner. Admission notification is published in leading national and regional daily newspapers. The notification contains

	detailed information about the number of courses, eligibility, process of admission and academic as well as support facilities. The prospectus gives all the academic, administrative and financial aspects related to the admission process. The Principal of this institution is one of the core committee members. The master list is prepared and displayed on the CENTAC notice board and also on the Government website (https.//www.centacpuducherry.in/). CENTAC follows reservation policy as per the Government orders issued from time to time.
Industry Interaction / Collaboration	The department of Social Work collaborates with Government and Nongovernmental Organisations inside and outside Pondicherry. Apart from sending students for field work, which is a part of the syllabus, the experts in the field are invited to give guest lectures at the college. On the 21st of August 2018, professionals from Baby Sarah's Home delivered lectures on the topic Voluntarism and Working with People with Mental Disability. A one day capacity Building Programme on the Prevention of Drug Abuse was conducted on 18th January 2019 by the Dept of Social Work with experts from the TT Ranganathan Clinical Research Foundation, Chennai. The Programme was sponsored by the Ministry of Human Resource Development through TTK Hospitals. A one day Skill Development workshop was conducted on the 14th of February 2019. This workshop is part of the course curriculum and the resource person was Dr.Alan Godfrey, Dept of Social Work, St. Joseph's College, Bangalore. An off-campus programme that the first year students participated in was titled "Harvesting Youth Leadership – 2019" conducted by Trust for Youth and Child Leadership – TYCL on the 12th and 13th of January 2019.
Human Resource Management	Time table prepared during the beginning of the semester ensures that work load is divided equally among the available teaching staff. The presence of bio-metric system and regular monitoring by the Principal ensures that classes are handled without fail. Other extension activities are divided among the faculty. Administrative staff

	maintain records of leave, duty leave, attendance of refresher course etc. The teaching faculty submitted their Academic Performance Indicator (API) and it was verified with external members from other colleges and Universities and it has been submitted to PONSHE. Periodical increments and salary are credited for all teaching, non-teaching and sanitary assistants.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a well-stocked library with the latest books and journals which the staff use and then transmit the new information obtained to their students. Students have access to the question bank maintained in the library. A student-friendly environment is maintained in the library. Students are sincere and punctual in returning the books. Annual physical verification is conducted once in a year with the assistance of the teaching faculty. The staff also obtain access to other journals through the INFLIBNET-NLIST facility available in the library. Almost 95 teaching faculty use ICT as a teaching aid in the classrooms. In addition, students are motivated to use the ICT tools when they give seminars and presentations. The class rooms are well ventilated and maximum natural lighting used. Students are provided with adequate furniture for comfortable seating. Students are provided with clean and safe drinking water and a hygienic environment is maintained in the campus as well as in the toilets.
Research and Development	Dr.K.Bhuvaneswari Asst. Prof of Psychology and Dr.J.Prabhakaran Asst.Prof of History were awarded Ph.Ds during the academic year 2018-19. Mr.C.P. Anoop submitted his thesis and Ms.K.T. Anju submitted her synopsis in the field of Social Work. The IQAC cell motivates the teaching faculty to publish articles in UGC approved journals in their respective area of specialisation. The IQAC motivates the teaching faculty to explore the possibility of applying for minor projects in their areas of specialisation.
Examination and Evaluation	As the university is affiliated to Pondicherry University, the external examination is carried out by the University. The continuous internal evaluation is planned, organised and

	implemented systematically. The internal marks are sent to Pondicherry University on time by the College. The teaching faculty go for central valuation at Pondicherry University.
Teaching and Learning	Teachers promote student-centred learning rather than faculty-centred teaching. Individual attention is paid to promote better teaching learning methods. Teachers adopt more participative learning including quizzes, problem solving exercises, preparation of mind maps, group discussions, and the like. The teaching learning process motivates students who are less likely to work hard towards achieving their own potential of learning. The required time and practice sessions are given to the students. Students are given feedback on their learning capacity and teachers are given feedback on their teaching methods.
Curriculum Development	The Institution focuses on what the student should learn, how it should be taught and also plans for implementing and evaluating learning. The learning experiences are based on the needs, abilities and interests of the students and the nature of the community they hail from. Since the CBCS system was introduced, students have larger flexibility in choosing their area of learning, which becomes a major motivating factor for individual achievement. The major role of the teacher is to stimulate the direct learning process. The curriculum framed by the Pondicherry University is discussed at the departmental level for the kind of educational experiences that need to be provided, and how it can be effectively organised and to assess the learning outcomes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	The Centralised Admission Committee (CENTAC) is a 100 online process where students apply online, and are allotted seats online. Verification of their certificates is done online by Revenue Officers, Sports Officials and their Register numbers (XII Exams) are used to source their academic certificates from the Examining Bodies from whom CENTAC has purchased the rights.

Planning and Development	**The minutes of the meeting and the respective action taken were communicated to the staff through e-mails and e-circulars**
Administration	**The College run under the aegis of Pondicherry Society for Higher Education corresponds its administrative communication through e-mail.**
Examination	**Examination related activities such as application, registration, generation of hall tickets, and publication of results are managed through electronic communication of Pondicherry University.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	**Nil**	**Nil**	**Nil**	**Nill**
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	**Nil**	**Nil**	**28/06/2018**	**03/05/2019**	**Nill**	**Nill**
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
"Summer School in Social Sciences" Kannur University, Kerala	**1**	**06/03/2019**	**26/03/2019**	**21**
"Faculty Development	**1**	**21/01/2019**	**01/02/2019**	**15**

Programme", Gandhigram Rural Institute, Dindigul				
"Refresher Course in History", HRDC, Pondicherry University.	1	04/12/2018	24/12/2018	21
"Refresher Course in English", HRDC, Pondicherry University.	1	06/08/2018	27/08/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Residential quarters, Medical reimbursement, Children education allowance, LTC, Child Care Leave, Paternity Leave and Maternity Leave	Residential quarters, Medical reimbursement, Children education allowance, LTC, Child Care Leave, Paternity Leave, and Maternity Leave	Special Central Assistance (SCA) to Scheduled Castes Sub Plan (SCSP), Welfare Schemes by Dept. Adi Dravidar Welfare Govt of Puducherry, Medical Check-up, Mentorship, Counselling services, Canteen facilities, Remedial/Coaching Class

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal auditing is carried out by a Chartered Accountant appointed by the PONSHE. He or she provides suggestions and instructions for maintaining the accounts. The verified details of the accounts is subjected to external audit by the Comptroller Auditor General, Tamilnadu and Puducherry.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	348389	Admission and Tsituin fee

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pondicherry University	Yes	Principal and the Heads of Department
Administrative	Yes	Pondicherry Society for Higher Education	Yes	Principal and the Administrative staff

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The first meeting with the parents is organised every year during the first day of the college. Thereafter the parents meet the departmental faculty as well as the teacher mentor every year or whenever the need arises. Parent and Teacher share the views about the students development and the meeting becomes the part of mentoring system of the college.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty use optimal level of ICT enabled teaching. Comprehensive feedback was developed and implemented. Internal Complaints Committee was formulated as per the UGC guidelines. Efforts were taken to introduce B.A. English and B.Sc. Psychology.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Model Examination	15/10/2018	26/11/2018	30/11/2018	191
2019	Model Examination	04/04/2019	08/04/2019	12/04/2019	191
2019	Gender Sensitisation Programme	01/02/2019	13/02/2019	14/02/2019	150

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on "Gender Sensitisation"	12/02/2019	13/02/2019	150	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	8	8	25/02/2019	8	Rural Camp	8	40
2019	15	15	08/03/2019	7	N.S.S Camp	15	60
				[View File](#)			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	05/04/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	28/06/2018	03/05/2019	Nil
		[View File](#)	

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college considers preserving the nature around it as its primary duty. The college is proud in having planted many trees to make it lush green and naturally beautiful. Regular up keep of trees also adds to the ambience of the entire campus. Students have as a part of their activities, tasks delegated to keep the campus clean and green. The College also works on leaves composite. It has also banned single –use plastic and packaged junk foods. • Energy Conservation: All classrooms are well ventilated and well-lit. Hence no classroom is air-conditioned. • Open Air Auditorium: The Programmes at the

college level are organised on the play ground under the trees • Waste Segregation: Wastes are segregated into bio-degradable and non bio-degradable and compost is made which is turned into fertilisers for the plants and trees that are grown inside the campus. • Vegetable garden has been started and the produce is given to the Central Kitchen which is part of the mid-day meal scheme.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – 1 1.. Title: Admission of Students to the Programme under CENTAC 2.Goal To ensure maximum enrollment of students in all the programmes offered across the four districts (Pondicherry, Karaikal, Mahe and Yanam). 3. The Context The Government of Puducherry has, in a first of its kind exercise, decided to bring the admission process for all its Government and Government run Society Colleges in the U.T of Puducherry, viz., Professional, Arts and Science, Fine Arts, Education, Hotel Management and Diploma courses as well as "Government Quota Seats" in Private and Unaided Professional Colleges, including minority colleges, under one umbrella (www.centacpuducherry.in). This decision to centralise the admissions under the banner of the Centralised Admission Committee (CENTAC) was taken so that all the students belonging to the U.T. of Puducherry could obtain an authentic and comprehensive list of all the colleges and courses offered by the colleges listed within. It provides greater awareness of the different courses that are available to which a particular student might be eligible. It makes the admission procedure much simpler, saves resources in terms of capital, travel and manpower and discounts human error. 4. The Practice The U.T. of Puducherry comprising Puducherry, Karaikal, Mahe and Yanam, runs six government and four government aided society colleges that are situated in both, urban and rural locations. Together, in one academic year, they admit students to 28 different courses leading to three year B.A. , B.Sc., B.Com., B.B.A. and B.C.A. degrees. All the courses are affiliated to Pondicherry University and have been accredited by NAAC. These colleges aim to reach out to diverse sections of the society to provide equal opportunities for education and offer an excellent platform for the students to strive towards rewarding experiences and opportunities. Admission to Arts and Science Colleges is made in two modes as below: 1. Regular Mode-Direct Entry based on H.Sc.(2) or its equivalent Qualification with additional eligibility conditions where applicable (3 years) 2. Lateral Entry Mode-to 2nd Year based on Diploma in Polytechnic as Qualification with additional eligibility conditions where applicable (2 years)-Number of vacancies might be subject to change. The Principal of Kasthurba College for Women holds the additional charge of the City Centre Office of CENTAC in Pondicherry. 5. Evidence of Success • Higher rate of enrolment of students • The number of students enrolled in each department increased from 18 to 38 for the sanctioned seat of 40 6. Problems Encountered and Resources Required • Long process and Delay in allotment since the software was in the infant stage of development • Studentsfrom rural area need to be given more awareness about the online process to minimise the number of errors while entering data. • Help desk centre in government schools and colleges at free of cost need to be established. • Wider publicity of the establishment of the help desk to be made Best Practice – 2 1. Title: Mentoring System for the Students 2.Goal The aim of the System is to guide the students and to optimize their academic, social, personal and psychological well being during their course of study. 4. The Practice Each teaching faculty has to mentor 10 – 14 students throughout their course of study in the college. The teacher after analyzing the students' family background, personal and academic skills, guides, supports, motivates the students to increase their learning potential. The teacher meets the parent and explains the mentoring process to them, thus explaining the importance of a

family's responsibility and cooperation in mentoring of the students. 3. The Context Students enter higher education during their post adolescent stage of life. Changing social dynamics, technological development, difficult and disadvantaged family backgrounds, have a great impact on the students thus, increasing the challenges in personal and academic life coping abilities. Hence, students need someone to guide and mentor them in decision making and problem solving skills. 5. Evidence of Success • The teachers being mentors gained more understanding of the psycho-social background of the students, thus increasing the scope of identifying the areas which need, to be strengthened for the overall well being of the students. • Mentoring decreased the drop-out rate especially among the students who are vulnerable towards discontinuing higher education. The teachers make home visits whenever there is absenteeism for a period of more than a week and when there is no response when contacted telephonically. • Mentoring developed coping strategy to deal with personal, social and academic challenges of the student during their study period as well as in future. 6. Problems Encountered and Resources Required • Gender barrier: Women students find it easier to communicate with same gender teacher rather than the opposite gender. • A few students find it difficult to express their difficulties despite the teacher being open to accommodate individual differences. • A training session on professional Counselling and Guidance will boost the capacity of all the teachers, and thus, increase the standard of individual care and attention

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://kcw.co.in/wp-content/uploads/2019/11/Best-Practice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: The institution is to educate, empower and promote intellect through holistic learning, towards individual growth and social progress. Mission •To provide need-based quality higher education to women, hailing from rural background. •To facilitate critical thinking and creativity •To impart knowledge and skill for the development of the self through value-based education •To reach out to the diverse and varying needs of the society and •To strive for excellence with the state-of-the-art facilities While it is important to underscore the value of curriculum to holistic and sustainable development, it is also prudent to recognise the various sources of barriers that could fault the design, development, and implementation of quality curricula. To remove critical impediments that prevent or disrupt developmental efforts, the college is working on the right and systematic kind of support system, and therefore, works jointly to enable the students to strengthen their capacities through contextualized response interventions. Students are trained in values through seminars, workshops, exhibitions. The institution lays priority on value based education and believes that it is vital for individual success as well as for society. Students learn life skills, get trained in life skills, and are given training to train other vulnerable groups such as children and adolescents. Students are motivated to participate in diverse sports activities, and have won prizes at the inter-collegiate, state and national level competitions. As the college has only two courses, each teacher is aware of the students' detail which is a unique and distinct feature of Kasthurba College for Women. The students of Social Work conduct a rural camp which helps them to understand the social system and integrate their learning with their interventions in the rural camp. Every year students of Social Work are gold medal winners. Hence, all measure taken by the Principal, Administrative Staff and Teaching faculty strive towards academic excellence,

individual growth and societal progress.

Provide the weblink of the institution
http://www.kcw.co.in/wp-content/uploads/2019/11/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

? To introduce B.Sc Psychology and B.A English in the academic year 2019-20 ? To develop the infrastructure facility for the college. ? To maintain the quality of higher education and to strive for excellence in the newly introduced courses also.